

### **BOARD OF DIRECTORS/BOARD COMMITTEE APPLICATION FORM**

Thank you for your interest in serving as a member of the Board of Directors or on one of the board committees. Serving on the board or a committee is a rewarding experience and an opportunity for personal and professional growth. Completing this form will help you understand the skills and time/resource commitments of this leadership position. You may find it helpful to read through the entire application and Board Member Responsibilities before you begin filling it out.

Please return the completed application to.

This application will be kept confidential and on file at the agency office. Applications are used by the Board's Governance Committee to identify and evaluate potential board and committee candidates. All new directors are elected by a majority vote of current board members. Committee members are appointed by the Chair of the Board.

#### **BOARD MEMBER RESPONSIBILITIES**

1. Serves a minimum of one (1) three-year term on the Board. Eligible to serve multiple terms if re-elected.
2. Attend a minimum of four (4) board meetings each year and at least two organizational events.
3. Makes a serious commitment to participate actively in board committee work.
4. Stays informed about board and committee matters, is prepared for meetings, and reviews and comments on minutes and reports.
5. Builds a collegial working relationship with other board and committee members that contributes to consensus.
6. Participates in the board and committee's annual evaluation and planning efforts.
7. Participates in the advancement of the strategic plan of the organization including fundraising and member recruitment.



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## Board Recruitment Application Form

VISION STATEMENT:

VALUES STATEMENT:

MISSION STATEMENT:



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## Board Recruitment Application Form

### CANDIDATE INFORMATION

Name: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Number of Years with Present Company: \_\_\_\_\_

Number of Years Lived or Worked: \_\_\_\_\_ Number of Active Years: \_\_\_\_\_

Educational Background:

Work History:

Past Participation:

Community Activities:

Other Memberships, Achievements, etc:

Family Information:

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## Board Recruitment Application Form

### BOARD CANDIDATE QUESTIONNAIRE

1. If selected, how do you feel you could contribute to the success of the organization?
2. How willing are you to give time, energy and resources to support the mission of the organization?
3. Members stay connected to the organization through meeting attendance, committee work, events, e-mail and other communications. Do you have the time and resources to be an active Member of the Board or Committee?
4. How comfortable are you soliciting others for membership and funding? Describe any experience(s) in doing so:
5. What does leadership mean to you?
6. What do you believe are the two most significant issues or challenges in meeting the mission today?

